



Finance & Operations Committee of the Whole Report
Monday, November 16, 2020
VIA ZOOM
10:30 a.m.

Mandate: *To discuss and make recommendations to the board on financial matters and matters pertaining to facilities, maintenance, technology and transportation.*

Acknowledgement of Traditional Territories

Presentation:

None

Project Updates:

a. Oceanside Community Track (at Ballenas) Project Update

Trustee Young reviewed planning work going into a new refocused committee that may not include Council members, although there is still an expression of interest from them. Next meeting is set for November 24.

b. Arrowview Elementary Child Care Space

Chris Dempster, General Manager of Operations, shared that the RFP for the project went out last week and today (16th) there is scheduled walk through with interested contractors. He is expecting up to 6 to be in attendance.

c. Air Flow and Air Handler Units (AHU)

Chris Dempster, General Manager of Operations, spoke of his recent work with an engineer to review the AHU's within our facilities to support increasing the air exchange. He indicated that the exchange recommendations relate to the outside temperatures and try to maximize the air exchanges per hour. Operations staff will be working with the controls vendor to adjust our DDC controls to accommodate this.

Items for Discussion

a. Lions Housing Society Proposal/School Site Area Size

Secretary Treasurer Amos reviewed the attached report which shows the recommended School area sizes from the Ministry's Area Standards document. The tables reflect the sizes for various school capacities as a function of the school type. He indicated that all our facilities are well within the established standards, including Craig Street Commons which sits on a 10 acre parcel. After a general discussion on the process for this consideration, it was determined that more discussion was necessary. In the meantime, the Chair would write a response to the Lions Housing Society thanking them for their presentation and proposal.

It was also recommendation to bring a broader discussion on the future use of surplus lands to the Regular Board meeting

b. Financial Implications of COVID on International Student Program (ISP)

Trustee Austin opened the discussion to comment on the need for a more in depth discussion on the program, including the Districts dependency on the revenues and whether there are different delivery methods for the program. Secretary Treasurer Amos commented on the intended purpose in bringing the ISP discussion to the various

Committees of the Whole, specifically the Finance & Operations and the Education committees. It is intended as part of a fact-finding nature to discuss the financial consideration within this committee and the education and programming consideration at the Education committee so that the Board will have a better understanding of the program as they consider it in Budget deliberations. He then walked the committee through the financial summary highlighting the approach taken to projecting for the program leading up to the 20/21 budget and the conservative nature in estimating for the 21/22 budget year. He also commented on the changing nature of the budgetary response on account of the pandemic and border shut down.

c. 2019-2020 Statement of Financial Information (SOFI)

Secretary Treasurer Amos reviewed the purpose and statutory nature of this report, and the requirement within the Financial Information regulation.

Recommendations to Board of Education

- Acceptance of the 2019-2020 Statement of Financial Information (SOFI)
- That the Board discuss the future use of surplus lands

Information Items

a. Facility Rentals Update

Secretary Treasurer Amos gave a verbal report on the status of the rental facilities and the tenants. He walked through the approach that has been taken to date in working with the tenants through the pandemic closures and re openings. He indicated some tenants are struggling financially but if we can, we work with them to support their needs. There are 3 tenants that have decided to give up their spaces, so we have some availability in our facilities.

b. COVID-19 Related Expenses to Date

Secretary Treasurer Amos walked through the expense summary that highlights the Federal and Provincial Back to School funds. It was shared that the Federal portion of the summary forms part of a report that was sent in to the Ministry which in turn will be rolled up as part of the Provincial feedback for the Federal government, in order to release the 2nd phase of the funding in Dec/Jan.

Next Meeting Date/Location:

- Monday, January 18, 2021 at 10:30, via Zoom